

Cleveland Community Police Commission (CPC)
Wednesday, October 7, 2015

In attendance: Anthony Body, Craig Boise, Kathy Clegg, Mario Clopton, V.Y. Conner, Lee Fisher, Lynn Hampton, Tim Higgins, Amanda King, Stephen S. Loomis, Max Rodas, Dylan L. Sellers, Rhonda Williams

Staffers: Sylvia Pérez, Cleveland Foundation

Minutes:

Approval of the Minutes

Minutes with corrections were unanimously accepted for the 9/30/15 meeting.

Future minutes will include the vote count. The minutes will also record votes by name, if said detail is requested by the named commissioner.

Bylaws Articles II, VI, and VII

RESOLVED, that Articles II, VI, and VII of the CPC bylaws were approved as revised. They will read as follows:

ARTICLE II: OFFICERS

Election of Chairpersons

The Commission shall elect three co-chairs. Chairs shall be elected annually by October 31st for a one-year term. Chairs may be nominated or self-nominated. Once nominations have taken place, each candidate will present their qualifications to the Commission. After all nominees have been heard, Commissioners will hold three rounds of ballots for candidates. The candidate who earns the most votes per ballot shall be elected to a Chair until all Chairs have been elected.

Duties of Chairpersons

The Chairs shall decide amongst themselves who will preside at full commission meetings and convey official positions of the Commission to the community, including to the media. Chairs will formally assist Commissioners to set up work groups and Ad hoc committees.

In the event that the Chairs are absent or unable to perform their duties, their duties will be assumed by their designee, or by a member approved by the majority of members present.

The Chairs shall be responsible for preparing the meeting agendas, in consultation with other commission members. The Chairs also shall oversee the establishment of meeting dates, times, and locations, and ensuring, minutes are recorded for each meeting and distributed well in advance of the following Commission meeting.

ARTICLE VI: AMENDMENTS

Amendment(s) to the by-laws of the Commission shall be made by written resolution and adopted by a vote of not less than two-thirds of the membership of the Commission. The resolution shall be presented at the meeting prior to any vote taken thereon.

ARTICLE VII: DECISION MAKING

Decisions shall be made by group consensus whenever possible. In the event that consensus cannot be reached, a vote with a simple majority of those present will prevail. Commissioners may request that their vote be recorded as part of the minutes.

Governing Rules

The Commission may use Robert's Rules of Order to conduct business.

Quorum

Ten of the currently appointed Commissioners shall constitute a quorum for the transaction of business.

Proxies

Members are not allowed to vote in advance or by proxy for issues raised at Commission meetings.

Electronic Voting

Between Commission meetings, Commissioners are allowed to vote electronically in a timely manner on the content of letters and other written documents discussed and/or voted on at a previous Commission meeting and where final approval is needed. Chairs will email the material to Commissioners for feedback and final approval. Content must be approved by a majority of current Commissioners.

(Vote count: 9 in favor, 4 absent for the vote).

Co-Chairs Elections

Each candidate either circulated a platform in advance of the meeting and/or made a verbal presentation regarding his or her candidacy during the meeting. Voting was conducted through three separate ballots.

The following Commissioners were elected to serve a one-year term as CPC co-chairs: Mr. Clopton, Mr. Boise, and Dr. Williams.

Oct. 14th public meeting

Commission members discussed preparatory details pertaining to the October 14th public meeting, including the meeting agenda, facilitation strategy for the public comment section of the meeting, translation services for Spanish and American Sign Language speakers, and the media announcement strategy.

RESOLVED, that the October 14th full commission meeting agenda will consist of:

1. Arrival/Review Agenda (5 minutes)
2. Introduction of CPC Members & Mission (30 minutes)
3. Announce Regular Bi-Monthly Meeting Schedule & Locations; meeting and public comment "ground rules" (10 minutes)
4. Update on City Council Bias-Free Ordinance Hearing (15 minutes)
5. Initial Discussion of Police Review Board/OPS & policy development (Dr. Dunn presentation 20 minutes)
6. Commission questions to Dr. Ronnie Dunn, CSU (20 minutes)
7. Extended Public Sharing & Comment (45 minutes)

The motion passed unanimously.

CPC co-chairs will present a draft press release and template email for the Commission's review prior to the Oct. 14 meeting.

Commission members will prepare their questions regarding the Police Review Board for the Q&A with Dr. Dunn.

CPC Meeting Schedule

Commission members discussed scheduling option and availability for full commission meetings through the rest of 2015. The full commission meeting schedule for 2016 will be finalized at a later point in the year. It was determined that:

- Full commission meetings (i.e. CPC regular meetings) will be scheduled on the second and fourth weeks of the month.
- CPC committee and subgroup meetings (i.e. working group meetings) will be held on the first and third weeks of the month. Committee and subgroup meetings will be scheduled by the committee chairs.
- Community engagement meetings (i.e. community forums) will be held monthly

The CPC Community Engagement Committee will propose a meeting schedule for community engagement meetings.

The commission will also look to identify possible dates for a CPC retreat.

Policy Review

Discussion of Amicus Brief and "Open Letters" re: Cleveland Consent Decree

Mr. Loomis and Mr. Higgins expressed objection to discussing the Amicus Brief and "Open Letters" during the meeting.

Dr. Williams reviewed the history, motivation and main points of the Amicus Brief. She recommended the Commission refer to the materials when considering its policy recommendations, specifically regarding bias-free policing. The materials are public record and available to each commission member.

Commission members acknowledged an ongoing question about the working relationship between the Monitor and the CPC. The ways by which the independent Monitor and the CPC can hold the City and the

DOJ accountable for the implementation of the Consent Decree, through collaboration, shared information and, potentially, access to Judge Oliver, remains to be determined.

City Ordinance on Bias-Free Policing

Commission members will review the City Ordinance and send comments/questions to the co-chairs.

Cleveland Division of Police (CDP) General Police Orders (GPOs) pertaining to bias-free policing

Copies of GPOs identified by commission members as pertaining to bias-free policing were distributed to commission members who signed up for the Policy and Procedure Assessment Committee. The selection of GPOs will also be shared electronically with commission members.

The Commission discussed the importance of reviewing procedural policies and forms that would be impacted by its bias-free policing recommendations, in addition to GPOs.

New Business

Commission members granted Mr. Fisher permission to raise private funds (i.e. corporate, philanthropic and individual) to support its activities between now and when the City of Cleveland approves a budget allocation for CPC business).

It was requested that commission members announce informal project groups that form outside of the CPC committee structure to all commission members prior to completing the project task.